App Guide: How to submit a credit request

- 1. Log in to the app using your email (login) and password.
- 2. You should now be on the **Dashboard Credit** screen.
- 3. Click the blue floating action button on the bottom right of the screen and select Credit Check.
- 4. You should now be on the **Select Broker** screen with a searchable list of Existing brokers that you have added to your broker list.
 - a. **IMPORTANT NOTE:** If you are unable to find a broker click Search and search for your broker by Name, Zip Code, or MC Number



5. Once you've located your broker, select their name and enter the amount of the load you need credit for. Click Run Credit Check and you're finished! You will return to your Dashboard and Credit will show Pending, Approved, or Declined. From here you can <u>Create and Submit a Load!</u>

